



**ST. CLAIR CATHOLIC
DISTRICT SCHOOL BOARD**

Lighting the Way ~ Rejoicing in Our Journey

**REQUEST FOR QUALIFICATIONS
FOR
ARCHITECTURAL SERVICES FOR
SARNIA SECONDARY SCHOOLS
CONSOLIDATION PROJECT**

RFQ #: 715-CP1301

**ADDENDUM #2
QUESTIONS & ANSWERS**

DUE DATE: MARCH 27, 2012 at 3:00:00 p.m., Local Time

Mailing Address:
Mr. Tony Prizio
Purchasing Department
St. Clair Catholic District School Board
420 Creek Street
Wallaceburg, ON
N8A 4C4

ADDENDUM, QUESTIONS & ANSWERS

ADDENDUM #2

- A1. Request for Qualification document (RFQ#: 715-CP1301) – Part 3: Submission Requirements, Section 3.1 Submission of Qualifications – please insert the following:

If Respondents choose to submit their proposal via courier, the courier envelope/package shall have “Reference Number RFQ#: 715-CP1301” on the outside.

Our previous experience with tender closings has been that committed delivery times by courier companies are not always met, due to our location (Wallaceburg, ON). Regardless of the method of delivery chosen, it is the Respondent’s responsibility to ensure their proposal is received by the Board on or before the closing date and time.

- A2. Reply to questions received on Friday, March 16th, 2012. See questions and answers below.

QUESTIONS AND ANSWERS

1. QUESTION: *Page limits for Project Experience will allow for one 8.5 x 11 inch page for each project, in addition to the Appendix B forms, and one 8.5 x 11 inch page to describe legal processes. From this statement I am understanding that each example project is allowed 2 pages worth of images, info, description etc. **in addition** to its Appendix B form. Is this correct?*

ANSWER: No, each project is allowed 1 page worth of Project Experience - images, info, description etc. in addition to the Appendix B forms.

2. QUESTION: *Would you please clarify the ‘one page to describe legal processes.’ Not sure what is meant by ‘legal processes’*

ANSWER: Refer to Part 5: REQUIRED WRITTEN RESPONSES, Item 5.6 Section 6 – Legal Proceedings for what we expect all Respondents to provide.

3. QUESTION: *Do each of the Appendix B forms need to be part of each example project or (as their name suggests) be included in an appendix at the end of the RFQ?*

ANSWER: Yes, Respondents need to include the specified information found in Part 5: REQUIRED WRITTEN RESPONSES, Item 5.3 on Appendix B forms provided.

This concludes the addendum #2.